

V. DUES, FEES, AND ASSESSMENTS

- A. The basic annual dues level for Active members, and representation fee for non-members represented in the bargaining unit, shall be sufficient to cover the operating expenses of the Association, the dues of CTA, and the dues of NEA.
- B. The Association's portion of the basic annual dues, and the representation fee for non-members, shall be established by action of the Representative Council at the last regular meeting of the school year. VTA dues shall be at least the minimum amount required for participation in CTA's Crisis Arbitration Fund.
- C. The Association shall apportion any negotiated representation fee or organizational security fee on the same percentage basis as the full VTA/CTA/NEA dues.
- D. Membership in a given class or category shall be continuous after initial enrollment until delinquent or until a change in professional status shall make the member ineligible for that class or category. If by October 31 of any calendar year a member has not either paid the established annual membership dues for the current membership year, or made satisfactory arrangements for payment, then that person's membership shall be considered delinquent and the name dropped from the rolls.
- E. The Vacaville Teachers Association shall be authorized to set up a Political Action Committee (PAC) fund/account to be used for political advocacy. This fund, called the Vacaville Teachers Association Political Action Committee or VTA PAC shall be funded by earmarking a portion of existing monthly dues and other monies through donations from members. The appointed Treasurer shall notify all members by September 30th of each year that an amount of \$1 per month (\$10 per year) will be transferred out of each member's current monthly dues and deposited into the PAC account. All dues-paying members shall be notified annually that they may, by October 31st, notify the Association if they do not wish any of their dues to be contributed to the PAC. Should any member indicate in writing that they do not wish any portion of their dues to be contributed to the PAC, the equivalent amount (\$1 per month/\$10 per year) shall remain in the general fund of the Association. Nothing in the bylaws shall prohibit VTA from transferring an amount equal to the total annual contribution from members into the PAC starting on November 1st of that fiscal year. PAC money shall be used for, but will not be limited to, educating the general voting public of VTA's positions regarding school board candidates or incumbents, parcel tax or local bond measures.

VI. POLICY-MAKING BODY

- A. The policy-making body of the Association shall be a Representative Council. The Representative Council, comprised of Active members of the Association, derives its powers from and shall be responsible to the Active membership.
- B. The Representative Council shall be composed of the following Active members:
 - 1. Executive Board, ex-officio;
 - 2. Faculty Representatives elected on the basis of one-person one-vote;
 - 3. The following additional representatives:
 - a. Any members of the Association who hold CTA/NEA offices or committee appointments, ex-officio non-voting.
- C. The Representative Council shall:
 - 1. Establish Association policies and objectives
 - 2. Adopt the annual budget of the Association on or before the first meeting of the school year;
 - 3. Approve the establishment or discontinuance of committees recommended by the Executive Board; and
 - 4. Establish the dues of the Association.
- D. The Representative Council shall meet at least once during each school month; the number, place and time of meetings to be decided by the Executive Board.
- E. The Representative Council meeting of the Vacaville Teachers Association are open to the members of the Vacaville Teachers Association. Invited guests may attend the meeting with approval of the president and/or his/her designated representative. Invited guests may only speak with prior approval and/or majority approval of the Representative Council.
- F. Special meetings of the Representative Council may be called by the President, the Executive Board, or by the petition of twenty percent (20%) of the Active membership.
- G. Special meetings of the Representative Council shall be called for a specific purpose and no business other than that for which the meeting is called may be transacted.
- H. Notices and agendas for all meetings of the Representative Council shall be made available to all members of the Representative Council at least two (2) days prior to the date of the meeting.
- I. For emergency meetings of the Representative Council during crisis situations, the Executive Board shall adopt procedures to notify representatives of meeting dates, places, and times.
- J. A quorum for all meetings of the Representative Council shall consist of a majority of all voting members of the Representative Council.
- K. Members of the Representative Council shall serve a term of one (1) year.

VII. FACULTY REPRESENTATIVES

- A. Faculty representatives shall be elected by and from the Active membership for each faculty group. Such election shall be by open nominations and by secret ballot.
- B. Each faculty shall be entitled to at least one representative and shall have one representative for each twenty (20) active members on the faculty, or major fraction thereof. For the purposes of representation and faculty representative numbers, an Active member that works at two (2) or more sites shall be represented by the site at which the member spends the majority of his/her time.

- C. Active members who are not represented through an individual school faculty group shall be counted as a special faculty group entitled to the same representation on the Representative Council as individual school faculty groups.
- D. Vacancies: Vacancies in the office of Representative for whatever cause shall be filled by properly elected replacements.
- E. Faculty Representatives shall:
 - 1. Conduct constant and ongoing liaison between the Representative Council and the Active members of the faculty unit;
 - 2. Serve as the official channel through which written communications and publications can be easily and quickly transmitted between the Association and the members
 - 3. Represent the views and input of the Active membership of the faculty in votes taken in the Representative Council, conducting frequent and regular polls of such membership for this purpose; and
 - 4. Perform such additional duties as prescribed by the Executive Board.
 - 5. A Faculty Representative may not conduct an election in which he/she is a candidate.
- F. Faculty Groups may elect Alternate Representatives
 - 1. An Alternate shall attend Representative Council meetings if an elected Representative cannot attend a meeting.
 - 2. Alternate Representatives shall have full voting rights at Representative Council meetings only when attending in place of elected Representatives.
 - 3. A Faculty Group may elect at most one-half (1/2) of the total number of Representatives or the great fraction thereof. For example, a Faculty Group with 4 reps may elect up to 2 Alternates. A Faculty Group with 5 reps may elect up to 3 Alternates.