Instruction AR 6152

CLASS ASSIGNMENT

The Governing Board believes the best way to achieve success in the classroom is through regular communication between the student, teacher and parent. The Superintendent or designee requires the following steps be taken if and when issues between a student and his/her teacher arise.

1. The parent, administrator, teacher and/or student meet to identify the problem.

2. A plan, including a time line, is developed and implemented unless all parties readily agree that a class change is warranted immediately. If a plan is implemented then the issues and modifications should be clarified and explored.

3. If and when the student is transferred, the receiving teacher must be given five days notice and a consult regarding the placement unless the situation warrants an immediate change in classes.

Exhibit 6152 outlines a plan for success. A copy of the plan and time line, agreed upon by the administrator, parent, student and teacher, should be distributed to all parties.

If a consensus cannot be reached or the plan implemented is not successful, request for a class change should be directed to the site Principal. The class change may be honored provided subject and/or class level placement is available and the corresponding increase in enrollment in the receiving class is appropriate.

During the school year the principal or designee may make any adjustments in class placement which he/she considers beneficial to the student or the educational program only after the required steps (or at least step one) are taken.