

3 MOST COMMON TYPES OF LEAVE

Taken from Articles 6.2.1-6.2.2.2 and 6.2.6

Prepared by Brenda Hensley, VTA Bargaining Chairperson

Personal Leave

12 days per year (1 FTE)

can ONLY be taken for: Illness (personal or in family)
Death in family
Accident (personal or in family)
Accident (involving property)
appearance in court as litigant
observance of religious holidays

Personal Leave days accumulate year-to-year

Personal Option Leave

5 days per year (3 of which count against PL)

The 3 that count against PL CAN be used for: personal necessities not listed in PL
family related matters not listed in PL

The 3 that count against PL CANNOT be used for: other employment
withholding services
recreation/vacation

Up to 5 days MAY be used for: conferences
travel/study programs
professional development

The District and VTA disagree on the remaining 2 days of POL. If you take a 4th/5th day of POL the District maintains that it MUST be used for professional development. They will dock your pay if you don't use it for that purpose. VTA would work with you for a grievance of this language if you choose to take

Personal Option Leave days DO NOT accumulate year-to-year

Bereavement Leave

4 Days (not counted against PL) for services 300 miles away or less

5 Days (not counted against PL) for services more than 300 miles away

Can be used for the Death of: spouse
child
parent
sibling
grandparent
grandchild
mother or father-in-law
daughter or son-in-law
sister or brother-in-law
any other relative/dependent residing in household

Bereavement Leave days DO NOT accumulate year-to-year