

**Memorandum of Understanding
between the
Vacaville Teachers Association
and the
Vacaville Unified School District**

Piloting the Involuntary Transfer Pool in March 2017

This MOU shall take effect immediately and will expire on May 27, 2017. Grievances that arise from this MOU shall be valid under the Grievance Article 11.

The Involuntary Transfer Pool meeting is traditionally held in mid-to-late May to allow for involuntary transferred unit members to choose from the maximum number of openings throughout the District.

In an attempt to recruit quality candidates for open non-management certificated positions in the district, VTA and VUSD agree to pilot an earlier Involuntary Transfer Pool meeting (Article 7.4.7) than past practice.

To that effect, the Involuntary Transfer Pool meeting shall be held on March 22, 2017 at a location to be determined jointly by VTA and VUSD. At the meeting, unit members may fill out a Voluntary Transfer Form indicating which positions he/she might be interested in.

VUSD and VTA acknowledge that there may be new openings between March 23, 2017 and May 26, 2017 due to increased enrollment, additional resignations, funding and/or any unforeseen reasons. A position that opens up due to assignment and level changes at sites (Article 7.4.10) is not considered a new opening during this time period. VUSD agrees to not knowingly hold any new openings for after May 26, 2017.

If new openings occur between March 23, 2017 and May 26, 2017, then the following process shall be followed:

1. An immediate freeze on all positions at all sites is put in to place.
2. The Position Selection Form (see attachment) may be filled out by unit members at the March 22, 2017 Involuntary Transfer Pool meeting. These forms shall be used to determine which unit member(s) shall select from new openings.
3. If such an opening becomes available in the described time period, the most senior involuntary transferred unit member requesting such a position on the Position Selection Form shall be allowed to select the new opening. If he/she chooses not to select the new opening, then he/she waives the right to any other new openings. Then, the next senior unit member requesting such a position shall be allowed to select the new opening.
4. This process shall continue until either a unit member selects a new opening or none of the unit members select the new opening.
5. If no unit members select the new opening, then the process shall continue with Article 7.4.8.

6. If a unit member selects a new opening, then the opening he/she chose at the Involuntary Transfer Pool meeting shall be considered a new opening to only those involuntary transferred members who are less senior than that unit member. The process then begins at step 1 again, and continues until all new openings are either filled or not selected.

Janet Dietrich
Assistant Superintendent VUSD Human Resources

Tracy Begley
VTA President

Date: _____