



JUST THE FACTS...



The VTA/CTA/NEA 13-14 Bargaining Update

Issue #8

September 20, 2013

The VTA and VUSD teams met on September 20, 2013.

VTA: Brenda Hensley, Kent Puddy, Kim Campbell, Gary Masterson, Todd Blanset, Lynne Grow and Moira McSweeney

VUSD: Randy Henry, Ed Santopadre, Kim Forrest, Janet Dietrich, & Kari Sousa

The meeting started with Kari Sousa presenting some information on the Local Control Funding Formula (LCFF).

The District made a monetary proposal:

The District proposes a 1.75% on going salary increase for all VTA certificated salary schedules (A-K) effective July 1 2013.

VTA presented a package for settlement:

The following Vacaville Teachers Association package is for settlement of the 2013-14 contract between the Vacaville Teachers Association and the Vacaville Unified School District. If not accepted, this package expires September 20, 2013 at **1:00pm** and the VTA proposal for settlement of the 2013-14 contract shall revert back to all contract language proposals presented by VTA prior to May 3, 2013.

Salary Schedule

Increase all cells by three and a half percent (3.5%) applied across the board to all salary schedules including all components of Schedule K retroactive to July 1, 2013. After the cell increases have been applied, all unit members shall receive a one-time point seven five percent (.75%) salary payment retroactive to July 1, 2013, paid on the June 2014 pay warrant.

3.2.4 Psychologists, **Counselors, Coordinators, Nurses, Librarians, Program Specialists, Digital Technology Specialists, Speech Therapist and Content Area Specialists** may, upon verification of extra hours worked beyond the contracted workday, qualify for compensatory time off from their respective duties if:

3.2.4.1 the **unit member** obtains prior approval of his or her supervisor to work the extra hours, or

3.2.4.2 The **unit member** is required by his or her supervisor to work extra hours and the extra hours worked are devoted to completing one's regular daily duties, as opposed to adjunct duties and other required meetings as per the contract between the District and the Vacaville Teachers' Association.

3.2.4.3 Compensatory time shall be earned at the rate of one hour for each extra hour worked. Compensatory time accrued shall not be utilized in blocks of time greater than two (2) workdays. Compensatory time off shall be scheduled at a time mutually acceptable to the **unit member** and his/her supervisor. Compensatory time off shall be taken prior to the end of the school year during which it was earned **or the unit member shall receive monetary compensation for the unused time at the hourly rate of pay.**

3.12.6 Unit members who drive a non-district vehicle to travel to non-district locations shall be reimbursed for their mileage at the IRS mileage rate for the following:

3.12.6.1 the unit member's extra duty assignment(s)

3.12.6.2 any training associated with the unit member's extra duty assignment(s)

4.2.1 **The District may schedule up to one (1) hour on nine (9) days per school year in addition to the regular work time. The beginnings of these meetings shall be adjacent to the duty day, must start within thirty (30) minutes of the duty day, and may not exceed one (1) hour past the duty day. Meetings starting before the end of the duty day shall not continue beyond one (1) hour past the duty day. This time may be used for:**

4.2.1.1 Faculty meetings.

4.2.1.2 Professional growth/in-service training activities.

Non-instructional time on Wednesdays shall be used for Professional Learning Communities to focus on student achievement. Agendas for the PLC meetings shall be developed collaboratively between grade level reps or leaders/department chairpersons and Administration. Scheduling of all Wednesday time will be determined by Administration and shall be published in a timely manner.

The District and Association agree to maintain the current Wednesday Collaboration Committee and previously established parameters and documents. The committee shall be comprised of an equal number of Administration and Association representatives. The purpose of the committee is to have ongoing discussions regarding the use of Wednesday Collaborative time.

4.2.6 Meetings, parent conferences, and preparation of report cards and/or progress reports shall not exceed four (4) hours per month beyond the duty day.

4.4.1 The grade reporting window for any report card and/or progress report shall not close prior to the 2nd Tuesday after any one-week or two-week break.

4.7.1 The following positions are considered by the nature of their duties to have preparation time: Counselors, Librarians, Nurses, Psychologists, Reading Specialists, Speech Therapists, Resource Teachers, Bilingual Specialists, Content Area Specialists, Community Day Specialists, and other certificated support personnel. These unit members will schedule their preparation time within their duty day as needed. Therefore, these unit members are not eligible to substitute for teachers during preparation periods. **These unit members shall be allotted at least the same amount of preparation time as the regular classroom teachers of the students they serve. If a unit member serves multiple grade levels, which have differing amounts of preparation time, he/she shall be allotted at least the greater of the amount of preparation times.**

4.7.1.1 Each Resource Teacher shall be allotted the following additional hours (in addition to contractual preparation time) within his/her duty day for testing, IEP writing/maintenance, monitoring of students, scheduling of meetings, scheduling of additional student services and other duties deemed necessary by the unit member.

4.7.1.1.1 Elementary: Six and a half (6.5) hours per week

4.7.1.1.2 Secondary: Five (5) unassigned periods per week

6.2.2 Personal Option Leave

6.2.2.1 Unit members may use up to three (3) days per year of Personal Leave accumulated under Article 6.1 as Personal Option Leave. Unit members who have exhausted his/her balance of Personal Leave granted under article 6.1 are not eligible for Personal Option Leave. Personal Option Leave days may not be accumulated and/or carried over from year to year.

6.2.2.2 Personal Option Leave may be used for personal necessities including family related matters that occur during the workday or professional growth to attend conferences, travel/study programs, or other professional activities. Personal option leave may not be used for other employment, withholding of services or activities normally considered to be related to recreation or vacation.

6.2.2.3 A fourth and fifth day of Personal Option Leave may be taken annually from accumulated Personal Leave when the fourth and fifth days are utilized for the purpose of participation in professional development activities. A unit member must provide notice to, but not have to get approval from, his/her administrator of the use of Personal Option Leave for professional development activities.

6.2.8 Emergency Leave

A maximum of three (3) days of emergency leave with pay may be granted each year after all available leaves have been exhausted. Requests for such leave shall be made through the principal. The final decision to grant emergency leave rests with the District Human Resources Administrator. Leave granted under this provision is not cumulative from year to year.

For Articles 9.2.3, 9.2.4, 9.2.5, 9.2.6 and 9.2.7 (and all sub-articles), class size is defined as the number of students assigned (by roll sheet) to a teacher.

9.2.3 After two (2) weeks have elapsed in any trimester, the class size limit for each K-3 class shall be thirty (30) students. This limit shall not be exceeded during the school day.

9.2.3.1 In unusual circumstances, with unit member consent, the class size limit may be increased by up to two (2) students. If the limit is exceeded for ten (10) days or more in a year, the unit member shall be compensated the amount of thirteen dollars (\$13) per day for each student over the cap.

9.2.4 After two (2) weeks have elapsed in any trimester, the class size limit for each 4-6 class shall be thirty-two (32) students. This limit shall not be exceeded during the school day.

9.2.4.1 In unusual circumstances, with unit member consent, the class size limit may be increased by up to two (2) students. If the limit is exceeded for ten (10) days or more in a year, the unit member shall be compensated the amount of thirteen dollars (\$13) per day for each student over the cap.

9.2.5 After two (2) weeks have elapsed in any trimester, the class size limit for each K-6 combination class shall be twenty-eight (28) students. This limit shall not be exceeded during the school day.

9.2.5.1 In unusual circumstances, with unit member consent, the class size limit may be increased by up to two (2) students. If the limit is exceeded for ten (10) days or more in a year, the unit member shall be compensated the amount of thirteen dollars (\$13) per day for each student over the cap.

9.2.6 For purposes of counting student placement in a class, Special Day Class students who are mainstreamed for more than fifty percent (50%) of a day in a single class count in that class.

For Articles 9.3.2 (and all sub-articles), student contact limit is defined as the number of students assigned (by roll sheet) to a teacher.

9.3.2 After two (2) weeks have elapsed in any semester, the student contact limit for grades 7-12 shall not exceed one hundred seventy-five (175) students for a full time (100%) teacher. A teacher with an assignment of more/less than one hundred percent (100%) shall have their student contact limit increase/decrease by a proportional amount of the one hundred seventy-five (175) students. (i.e. 80% : 140 students).

9.3.2.1 After two (2) weeks have elapsed in any semester, the student contact limit for grades 7-12 Physical Education and Music teachers shall not exceed two hundred forty (240) students for a full time (100%) teacher. A teacher with an assignment of more/less than one hundred percent (100%) shall have their student contact limit increase/decrease by a proportional amount of the two hundred forty (240) students. (i.e. 80% : 192 students)

9.3.2.2 In unusual circumstances, with unit member consent, the contact limit may be increased by up to two (2) students. If the limit is exceeded for ten (10) days or more in a year, the unit member shall be compensated the amount of ten dollars (\$10) per day for each student over the cap.

- 9.4.1 Every effort will be made by administration to balance the workload of teachers in regards to the placement of special needs students in non-combination classes.**
- 9.4.2 Every effort will be made by site administration to place special needs students in non-combination classes.**
- 9.4.3 Teachers shall be notified of special needs students assigned to their classes within two (2) workdays of the students being enrolled in their classes.**
- 9.4.4 IEP, 504, SST, etc. meetings shall not be scheduled during any co-teaching (special needs teacher and regular/general education teacher) time unless a substitute is provided for the co-teaching class.**
- 9.4.5 If a member of a co-teaching assignment is unavailable for the class on a particular day, their substitute shall be assigned to assist that class.**

14.9 Notification of High-Risk Students

The District shall inform all unit members assigned a student who has engaged in, or is reasonably suspected to have engaged in, any of the acts described in any of the subdivisions of Section 48900 (except subdivision (h)), Section 48900.2 (sexual harassment), Section 48900.3 (act of hate violence), Section 48900.4 (harassment/threats/intimidation), and Section 48900.7 (terror threats) on a weekly basis.

- 14.9.1 The above information (if known to the District) shall be provided to the teacher within two (2) workdays of the student being placed in the teacher's class.**

19.18 Joint PAR Revision Committee

The District and VTA agree to participate in a joint committee to meet and discuss PAR issues. VTA may appoint up to three (3) members to participate on this committee. The District may appoint up to three (3) members to participate on this committee. Any recommendations of the committee will be referred back to the bargaining teams. The committee will make no change in the collective bargaining agreement.

The District did not accept the package proposal by the deadline, so the package expired and all previous VTA proposals are still on the table.

The next bargaining date was set for September 25, 2013.