



# Redwood Service Center Council

## CTA - NEA

4300 Redwood Hwy, Suite 200 □ San Rafael, CA 94903  
Tel: 415.479.6616 or 707.778.6038 Fax 415.479.6435

### CONFERENCE/WORKSHOP SCHOLARSHIP APPLICATION

**TO APPLY** for scholarships, **FAX** this form to 415.479.6435, **EMAIL** completed form to [rsc@cta.org](mailto:rsc@cta.org),  
or **MAIL** to: RSCC Conference Scholarships / 4300 Redwood Hwy, Suite 200 / San Rafael CA 94903

*Chapter or applicant is responsible for event, hotel, and travel arrangements/reservations.*

*Please see reverse side of this page for Scholarship Criteria.*

#### YOUR CTA MEMBERSHIP #000

**APPLICANT NAME:** \_\_\_\_\_

**TODAY'S DATE:** \_\_\_\_\_

*(SAME AS IT APPEARS ON YOUR CTA MEMBERSHIP CARD)*

**CONFERENCE/WORKSHOP NAME:**

**CONFERENCE DATE(S):**

**CHAPTER NAME:** \_\_\_\_\_ **# OF CHAPTER MEMBERS:** \_\_\_\_\_

**APPLICANT MAILING ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**CELL #:** \_\_\_\_\_ **SCHOOL #:** \_\_\_\_\_

**EMAIL** *(PERSONAL PREFERRED):* \_\_\_\_\_

**FIRST TIME ATTENDEE?** Yes  No

**IF "NO" - # OF TIMES ATTENDED** \_\_\_\_\_

**ETHNIC MINORITY?** Yes  No

**ESP CTA MEMBER?** Yes  No

**\*Have you applied for a CTA Grant for this conference/workshop?** Yes  No

*(Important: please notify RSCC if you are awarded a CTA Grant)*

Applicants will be notified of RSCC's receipt of this application and notified of RSCC's decision on the scholarship awards. Remember, if you are awarded the RSCC Scholarship you must do the following to receive the scholarship payment:

Requests for scholarship expense reimbursement must be submitted within 30 (thirty) days after the event or payment will not be given. Requests for expense reimbursement (not to exceed the allotted scholarship amount – see Criteria on back) must be made on the *RSCC Membership Expense Statement* (will be provided), include receipts and the event registration form, and mailed to the RSCC Treasurer. Scholarship checks not cashed within 6 (six) months from date of issue will not be honored.

Expenses that exceed the awarded amount must be personally covered or covered by arrangement you make with your local.

\* See Criteria for Requirement

## Criteria for Scholarships to Attend Conferences and Workshops

### 1. Number of Members in Local Association

Highest priority will be given to the smallest chapters but large chapters will have an opportunity to apply for funds as determined by the following chapter membership.

- |            |              |              |              |
|------------|--------------|--------------|--------------|
| a. 0 – 10  | c. 50 – 99   | e. 151 – 200 | g. 500 – 999 |
| b. 11 – 49 | d. 100 – 150 | f. 201 - 499 | h. 1000+     |

### 2. Number of Times in Attendance to Conference or Workshop

Priority will be given to first-time participants but past attendees will have the opportunity to apply for funds.

- |                        |                   |
|------------------------|-------------------|
| a. First time attendee | b. Past attendees |
|------------------------|-------------------|

### 3. Ethnic Minority

Priority will be given to ethnic minority members.

### 4. CTA Ethnic Minority and Small Chapter Incentive Grants

CTA awards many Ethnic Minority and Small Chapter Grants. Members who apply for a RSCC Scholarship are required to apply for a CTA Grant if available for the conference/ workshop. If both the CTA and RSCC ethnic minority or small chapter grant/scholarship are awarded, RSCC will supplement, up to \$500, the expenses for registration, travel, lodging, and/or food, not paid by CTA's Grant.

### 5. NEA RA Pre-Conference Ethnic Minority and Women Scholarship

Only elected NEA RA delegates may apply for the *Joint Conference on Concerns of Minorities and Women* Scholarship.

### 6. Student CTA –

Student CTA members will be given the opportunity to apply for a RSCC Scholarship but will only be awarded the scholarship if one is available after scholarships have been awarded to regular CTA members.

### 7. ESP Conferences

Priority will be given to ESP CTA members.

### 8. Deadline for Applying for Scholarships

Applications must be received by the RSCC Scholarship Committee in accordance with the timeline set RSCC.

The member will mail or fax the Application to the Chair of RSCC as outlined on the application. RSCC will appoint a committee of 3 (including the RSCC Chair or the Chair designee) to determine the awarding of the scholarship(s). Acknowledgement will be sent upon receipt of application.

#### Scholarships are Available for, but not Limited to, the Following Conferences:

CTA Caucus	Issues Conference	Woman's Issues
Good Teaching	Student CTA	Summer Institute
Equity & Human Rights	NCUEA Fall and Summer Conf.	NEA RA Pre-Conf. – min & women
Presidents	GLBT Conference	Reg. 1 Leadership Conference
		NEA Pacific Reg. Conference

RSCC Scholarships will reimburse up to \$700 in expenses for attendance at conferences and pre-conferences (you must be registered for the regular conference), to help pay for your registration fee, travel, lodging, and/or food. Additionally, release time will be covered, up to \$150, for Issues Conference, GLBT and (when held in Southern Cal) Equity & Human Rights conferences.

(If you need a RSCC letter for release time, please request one only after you are selected for a scholarship. A form will be sent to you upon award which you will need to complete and sent to [rsc@cta.org](mailto:rsc@cta.org) or fax to 415.479.6435).