

VACAVILLE UNIFIED SCHOOL DISTRICT  
Nurse Observation/Discussion Form

Name of Employee: \_\_\_\_\_ School \_\_\_\_\_ Grade/Subject: \_\_\_\_\_

Probationary Year:  1  2 Permanent:  School Year: \_\_\_\_\_ Evaluator \_\_\_\_\_

NURSING STANDARD 1

Nursing Skills – Knowledge and Communication of Nursing Role

<input type="checkbox"/>	1.1	Clearly defines and communicates goals and objectives.
	1.2	Uses effective oral and written communication skills.
	1.3	Clearly communicates subject matter content when teaching.
	1.4	Serves as a liaison between the parent and school in health matters.
	1.5	Informs teaching staff of problem health areas and recommended remediation.

Initial Conference \_\_\_\_\_ Date : \_\_\_\_\_

Nurse Signature: \_\_\_\_\_ Evaluator Signature: \_\_\_\_\_

Observation1 / Discussion 1 \_\_\_\_\_ Date : \_\_\_\_\_

Nurse Signature: \_\_\_\_\_ Evaluator Signature: \_\_\_\_\_

Observation 2 / Discussion 2 \_\_\_\_\_ Date : \_\_\_\_\_

Nurse Signature: \_\_\_\_\_ Evaluator Signature: \_\_\_\_\_

VACAVILLE UNIFIED SCHOOL DISTRICT  
**NURSE Observation/Discussion Form**

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NURSING STANDARD 2

Nursing Techniques –Ability to Perform Nursing Skills

<input type="checkbox"/>	2.1	Uses health assessment techniques to identify health problems.
	2.2	Performs efficiently in emergency situations.
	2.3	Works with students individually and in groups.
	2.4	Uses health services as a direct means of health counseling.

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Observation 2 / Discussion 2 \_\_\_\_\_ Date : \_\_\_\_\_

Nurse Signature: \_\_\_\_\_ Evaluator Signature: \_\_\_\_\_

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**NURSE Observation/Discussion Form**

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NURSING STANDARD 3

Management Skills – Organization of Practice

<input type="checkbox"/>	3.1	Maintains an orderly environment through planning and implementation of nursing activities.
	3.2	Demonstrates courtesy and respect for students.
	3.3	Maintains a positive atmosphere, which is conducive to student health and self-esteem.
	3.4	Demonstrates an understanding of students with special needs, and provides appropriate nursing care.
	3.5	Obtains Health and Developmental Histories for staff meetings for Special Education programs.

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NURSING STANDARD 4

Professional Skills - Ability to Function as a School Nurse

<input type="checkbox"/>	4.1	Completes required notification forms, records, and reports punctually and accurately.
	4.2	Performs assigned duties responsibly and punctually.
	4.3	Uses confidential information for professional purposes only.
	4.4	Organizes all state mandated programs.
	4.5	Follows School and District policies and established procedures.
	4.6	Participates in required job-related meetings and activities.
	4.7	Uses community resources effectively.
	4.8	Promotes effective communication with parents through use of conferences and written communications.
	4.9	Maintains positive working relationships with staff members.

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Nurse Signature: \_\_\_\_\_ Evaluator Signature: \_\_\_\_\_

Observation 2 / Discussion 2 \_\_\_\_\_ Date : \_\_\_\_\_

Nurse Signature: \_\_\_\_\_

Evaluator Signature: \_\_\_\_\_

**APPENDIX D – SECTION L**

**VACAVILLE UNIFIED SCHOOL DISTRICT  
Individual Nurse Performance Evaluation**

Name of Employee: \_\_\_\_\_ School \_\_\_\_\_ Grade/Subject: \_\_\_\_\_

Probationary Year:  1  2 Permanent:  School Year: \_\_\_\_\_ Evaluator \_\_\_\_\_

1 – Does not meet standards

2 – Practices that partially meet standards

3 – Meets or exceeds standards

✓	FOCUS		1	2	3
	Standard 1	Nursing Skills – Knowledge and Communication of Nursing Role			
	Standard 2	Nursing Techniques –Ability to Perform Nursing Skills			
	Standard 3	Management Skills – Organization of Practice			
	Standard 4	Professional Skills - Ability to Function as a School Nurse			

Evaluator Comments and Recommendations:

\*Evaluatee

:

Evaluator:

Date:

\*Evaluatee's signature does not indicate agreement or disagreement with the evaluation.