

**Memorandum of Understanding
between the
Vacaville Teachers Association
and the
Vacaville Unified School District**

Vacaville Early College High School (VECHS) Program

Work Year/Salary/Leave:

The work year for unit members in the VECHS program shall be one hundred ninety one (191) days and be paid on the Coordinator salary schedule (Appendix C, Section C). These unit members shall be allocated leave according to Article 6.1.1.3.

Unit Member Duty Day:

Unit members in the VECHS program shall have a duty day total of thirty-five (35) hours per week, with a daily maximum not to exceed eight and a half (8.5) hours per day, to be continuous except for a minimum of a thirty (30) minute duty free lunch. Duty day times shall be jointly agreed to by the unit members, the site administration and the Chief Academic Officer.

Meetings:

Unit members in the VECHS program shall attend all staff meetings and Wednesday Collaboration meetings at their home site. If a staff meeting is not attached to a unit member's duty day, then the unit member shall be paid at the hourly rate of pay (Appendix C, Section K) for attendance at the meeting. These unit members may use one (1) of their Wednesday Collaboration days per month to meet regarding VECHS. The actual collaboration days can be flexible and will be determined by the site administration and VECHS unit members.

Preparation Period:

Unit members who teach classes in the VECHS program shall receive ten (10) unassigned periods every ten (10) school days. These periods shall be scheduled in the morning.

Mileage Reimbursement:

For the purposes of mileage reimbursement, these unit members shall be reimbursed according to Article 3.12.3.

Hiring Ratio:

In no way shall the VECHS Program reduce the number of FTEs allocated to Will C. Wood High School. VECHS students shall be fully included the hiring ratio for Will C. Wood High School.

Training:

Any training needed by the unit members in the program (i.e. AVID, safety procedures) shall be provided by the District at no cost to the unit members.

Substitute Teachers:

District administration will identify and train a small group of substitute teachers who will be able to sub for teachers in the VECHS program. The method for obtaining sub plans will be included in the training.

This MOU shall take effect on July 1, 2016 and shall sunset on June 30, 2017. The parties agree to meet by May 1, 2017 to develop an extension to this MOU.

Randy Henry
VUSD Chief Human Resources

Date: _____

Moira McSweeney
VTA, President

Date: _____