

VTA/CTA/NEA

Short Form/Mileage Reimbursement

Paid to: \_\_\_\_\_

Check Number: \_\_\_\_\_

Date: \_\_\_\_\_

mileage is paid at 53.5¢ per mile (revised 1/1/17)

Description of Expense	for VTA treasurer use only Account Code	Amount

TOTAL AMOUNT on this check: \_\_\_\_\_

Receipt(s) check \_\_\_\_\_