

Memorandum of Understanding  
Between the  
Vacaville Teachers Association  
And the  
Vacaville Unified School District

This MOU shall take effect immediately and shall be incorporated in to the 2017-2018 contract upon ratification.

4.9 Short-Term Independent Study (STIS)

The District and Association shall create a one-year Committee to develop recommendations related to short-term independent study requests. The Committee shall consist of a majority of VTA unit members. The Committee shall report progress to the District and VTA Bargaining Teams by February 1, 2018.

The Committee shall work on and consider the following topics/options: -Creating a Tip Sheet for Teachers -Creating an Information Sheet for Parents/Guardians -Criteria for approval of vacation/nonemergency STIS requests, including notification requirements -Criteria for approval of family emergency/medical STIS requests, including notification

requirements -Possible limits on vacation/nonemergency STIS requests/number of days -Review time limits on forms/impact on teachers -Reduction in maximum number of consecutive days allowed on STIS requests -Use of Super Saturdays to clear uncleared student absences due to lack of work completion -Creating a bank of materials to use for STIS requests by subject/grade level -Additional personnel to assist in STIS requests and tracking -Educating personnel on correct coding of attendance -Allow flexibility of work completion turn in date -STIS days and Perfect Attendance (how should it be determined)

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Janet Dietrich  
VUSD Asst. Supt. of Human Resources

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Tracy Begley  
VTA President

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Date