

Memorandum of Understanding  
between  
the Vacaville Teachers Association (VTA)  
and the  
Vacaville Unified School District (VUSD)

The following language goes into effect March 1, 2018 and sunsets June 30, 2020.

VTA and VUSD hereby do mutually agree to the following language, which describes the practices and procedures for outside of the duty day Professional Development activities and the corresponding reimbursement/compensation practices, temporarily replacing Article 3.11.

Professional Development (PD) activities within the Vacaville Unified School District can be provided/approved and developed at the district and/or site level. Individual unit members (or grade/department level teams) may also request attendance at other PD activities not offered at the site/district level or by the Professional Development Advisory Committee (Article 16.4). For the purposes of this Memorandum of Understanding (MOU), PD offerings shall be categorized as either “site/district initiated” or “member initiated.”

If a unit member disagrees with whether a PD activity is site/district-initiated or member-initiated, the VTA and VUSD bargaining teams shall meet to discuss and determine the category of PD in question.

Employees attending site/district-initiated PD activities will be provided or reimbursed for the following: registration costs, meals, transportation, lodging and the non-teaching hourly rate (or comp time) on Appendix A, Section K while attending sessions. Employees may also choose to receive unit equivalence for class advancement on the salary schedule (through the yellow card process) instead of the non-teaching hourly rate (or comp time).

Employees attending member-initiated PD activities will be provided or reimbursed for the following: registration costs, meals, transportation, and lodging. Employees may also choose to receive unit equivalence for class advancement on the salary schedule (through the yellow card process).

All member-initiated PD activities must receive prior approval from site and/or district administration.

This MOU will last for a two-year period and will be evaluated by April 5th of each year.

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Ed Santopadre  
Co-Lead Negotiator

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date

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Tracy Begley  
VTA President

