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Memorandum of Understanding
between
the Vacaville Teachers Association (VTA)
and the
Vacaville Unified School District (VUSD)

Program Pilot of Functional Academic (FA) Classes at Will C. Wood High School 2025-2026

The following language goes into effect June 1, 2025 and sunsets June 30, 2026.

VUSD and VTA agree to meet by April 15, 2026 to extend and/or amend this agreement.

Previously, students in FA classes were not placed according to the type of support needed between the two (2) FA teachers. Given the current type of student needs projected for the FA program, the District is committing to keep both 1.0 FTE teachers at Will C. Wood for the 2025-2026 school year and piloting the placement of students in these classes based on the type of support needed. For the purposes of labeling these classes to distinguish between the two, one class shall be called FA 1 and one class shall be called FA 2.

This approach impacts the unit members teaching those classes, and the following parameters are to help mitigate the impacts to these unit members:

1. FA 1 class student to adult ratio: at most 5 students : 1 adult (not including one-to-one paraprofessionals and their students)
2. FA 2 class student to adult ratio: at most 3 students : 1 adult (not including one-to-one paraprofessionals and their students)
3. FA 1 class student cap: no more than 14 students, with the option for 2 more students with compensation (see Article 9.7.1)
4. FA 2 class student cap: no more than 10 students
5. The principal of Will C. Wood High School (or their designee that is not a VTA bargaining unit member) and a management level representative from the District department of special education shall meet with the FA 1 and FA 2 teachers separately (or at the same time with both unit members' consent) before the start of school to discuss program

and facility needs. Unit members may request a VTA representative be present at these meetings.

6. The District shall make reasonable effort to address the unit members' program and facility needs.
7. The principal of Will C. Wood High School (or their designee that is not a VTA bargaining unit member) and a management level representative from the District department of special education shall meet with the FA 1 and FA 2 teachers separately (or at the same time with both unit members' consent) at the end of each academic quarter. Unit members may request a VTA representative be present at these meetings.
8. If other impacts surface during the school year, both parties agree to amend and/or add to this MOU.

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David Robertson
VUSD Assistant Supt. of Human Resources

Brenda L. Hensley

Brenda Hensley
VTA President

6/13/25

Date