

Memorandum of Understanding
Between the
Vacaville Teachers Association (VTA)
And the
Vacaville Unified School District (VUSD)
VECHS Counselor and Coordinator at Will C. Wood High School (20% position)

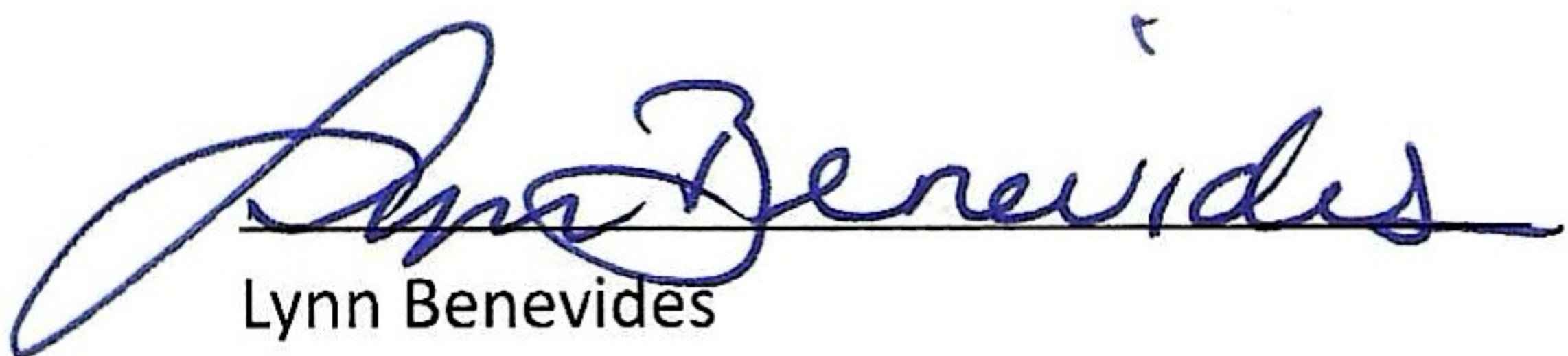
This Memorandum of Understanding is entered into by and between VUSD and VTA for the purpose of addressing the twenty percent (20%) FTE position of VECHS Counseling and Coordinator for the Vacaville Early College High School Program at Will C. Wood High School. This MOU shall be effective from July 1, 2026 through June 30, 2027. The parties agree to meet by October 1, 2026 to check in on the implementation of this MOU. The parties agree to meet by May 1, 2027 to develop an extension to this MOU.

Salary Schedule: 3.1.1.3 Counselors and Coordinators (20% of Appendix A, Section L)

Duty Day: 4.1.1.3 Counselors and Coordinators seven (7.0) hours (20% of 7 hours is 1.4 hours per day, which may be flexed during the regular work week as needed by the Counselor and Coordinator, with mutual agreement by the site principal. These hours may be worked from home, with site principal approval, pursuant to Board Policy 4113.5. Because VECHS is a program that does not require all VECHS students to be on campus full time and a portion of the VECHS program does not occur during the regular instructional day, the counselor and coordinator does not need to be on campus for this twenty percent (20%) position.

Sick Leave: 6.1.1.2 Counselors, Coordinators, Program Specialists 84 hours per 1.0 FTE (20% of 84 hours is 16.8 hours per year)

The VECHS Counselor and Coordinator twenty percent (20%) position shall be split into a ten percent (10%) counselor allocation for Will C. Wood High School and a ten percent (10%) coordinator allocation, for the purposes of staffing ratios (article 9.1.5).


Lynn Benevides
VUSD Assistant Supt. Human Resources


Brenda L. Hensley
VTA President

8/16/26
date